

# Appendix I-3

## Sample Safety Checklist - Outdoor Facilities

Each school is to develop a procedure for regular inspection with appropriate follow-up.

Site name: \_\_\_\_\_

Inspection date: \_\_\_\_\_ Time: \_\_\_\_\_

Inspected by: \_\_\_\_\_

Item	Yes	No	Follow Up/Action/Next Steps
<b>Basketball Backstops</b>			
backboards in good condition			
rims secure and straight			
pole anchors stable, in good condition and covered			
poles corrosion-free			
<b>Basketball Playing Surface</b>			
asphalt level and free of holes and broken asphalt			
level playing surface, good drainage			
free of ruts, trash and animal feces			
<b>Bee Nests</b>			
area is free of nests			
<b>Benches/Bleachers</b>			
free of protruding nails, splinters, cracked or rotted wood			
anchors to ground safely covered			
<b>Goalposts (soccer, football)</b>			
wooden posts free of rot, cracks and splinters			
posts free of corrosion			
posts secure			
<b>Jumping Pits and Runways</b>			
runway level free of holes, ruts, trash and animal feces			
sand at appropriate level and free of rocks, glass, etc.			

boards free of rot and splinters			
provides safe traction			
<b>Metal Fencing</b>			
clips and attachments safely secure			
fencing tight and secure to frame			
no holes in fence or at ground level			
anchors to ground stable, in good condition and safely covered			
posts corrosion-free			
<b>Potential Outdoor Hazards (e.g., trees, exposed roots, posts, streams)</b>			
hazards identified to all supervisors and participants			
warning signs and barriers are displayed			
<b>Softball Backstop</b>			
fencing, clips and attachments safely secure			
fencing tight and secure to frame			
no holes in fence or at ground level			
anchors to ground stable and safely covered			
posts corrosion-free			
<b>Softball Playing Surface</b>			
level ground with good drainage			
free of holes, ruts, trash and animal feces			
<b>Stairs</b>			
clear of obstacles			
treads in good condition			
railings secure			
wooden sections free of protruding nails, cracks or splinters			
<b>Track</b>			
provides safe footing			
<b>Walking and Playing Surface</b>			
asphalt areas level and free of holes and broken asphalt			
grass and dirt areas free of holes and ruts			
clear of broken glass, cans, rocks, animal			

feces, etc.			
free of drainage problems			
clear of trip hazards (e.g., exposed footings, roots or other environmental obstacles)			
Other			