

Appendix O

Coaching Expectations

Coaches are required to do the following:

- Distribute, collect, file and maintain Interschool Athletic Participation Form for each athlete who is trying out for the team (consult Appendix A).
- Be aware of the school/Athletic Association's coaching philosophy, playing regulations and by-laws.
- Be aware of, and implement: the school board's concussion protocol, transportation policy, risk management policy, the school's academic policy, code of conduct and emergency action plan.
- Distribute, collect and file the appropriate forms from any athlete who has required medical attention (consult Appendices B, C-3 and C-4).
- Determine that a first aid kit is fully stocked and accessible.
- Document athlete attendance and all practice plans in higher risk sports (consult Appendix R).
- Follow policies and procedures related to universal precautions with bodily fluids (consult Appendix K).
- Attend to proper training procedures for strenuous outdoor sports.
- Determine that the number and location of spectators do not present a safety concern.
- Encourage all student athletes to have accident insurance.
- Inform parents of game schedules and means of transportation.
- Implement corrective measure to help prevent the reoccurrence of an injury.
- Inspect equipment and facility to determine it is safe to use.
- Determine that all equipment, whether school-provided or not, meets safety regulations (e.g., high jump poles, hockey throat protectors).
- Inform athletes they are not to share water bottles.
- Implement guidelines related to wearing jewelry.
- Determine that a means of communication is available at all competitions (e.g., phone).
- Inform appropriate authorities when playing field conditions present a risk to safety.
- Teach skills in proper progression.
- Outline the inherent risks in the activity to athletes; demonstrate how to minimize the risks; set procedures and rules for safe participation.
- Teach and enforce the rules of the sport.
- Make athletes aware that they are not to use the facility without proper supervision in place.
- Sanction athletes for unsafe play.
- Address the supervision of spectators.
- Review sport guidelines and attend coaches' meetings.

In addition, an outside coach must complete an application form (consult Appendix Q) and be interviewed.