

Appendix Q

Sample Volunteer Coaching Application Form

The following form can be used when interviewing a potential coach in any one of the following situations:

- The applicant is not an administrator or someone with teaching certification.
- The person's philosophy and/or expertise is unknown.
- The position to be filled is one of head coach or the person would be asked to coach by himself/herself.
- The person would be coaching a higher-risk sport.
- The principal or designate decides to formally interview for other reasons.

Please record pertinent information on this form and keep on file. Interviewers are encouraged to include additional questions which would be relevant to their schools.

Candidate:

Name: _____
Address: _____
Phone: (home): _____
Phone: (work): _____
Email: _____
Health Card Number (optional): _____

School:

Principal/Designate: _____
Team in Question: _____
Higher-Risk Sport: Y___ N___

1. Please describe your previous coaching experience in _____ (specific sport), as well as experience in any other sport. Include number of years you have coached, age range of players competitive nature of league and any other details you think are pertinent

2. Describe current certification(s) and/or qualification(s) you hold which would be relevant to coaching.

3. Describe other coaching development sessions/clinics which have helped you learn more about coaching the sport

4. What are three primary goals that you are trying to achieve as a coach?

5. Do you understand/support the principles of the "fair play" philosophy in athletics?

Y__ N__

6. Explain how you would apply these principles to your coaching role.

7. How would you set standards of behaviour for the players you coach?

8. Please list two references associated with previous coaching experience.

Name (not a relative)	Position	Phone Number

This information is collected pursuant to the (Name of School Board's) role as employer as set out in the Education Act. The information is collected for employment and human resource-planning purposes and is within the guidelines set out in the Municipal Freedom of Information and Protection of Privacy Act, 1989.

References listed on this form will be contacted for information with respect to your suitability as a volunteer coach of (Name of School Board's) student athletes.

Signature of Applicant: _____ Date: _____

Signature of Principal/Designate: _____ Date: _____

Office Use Only

References received: Yes ___ No ___

by signature of Principal/Designate: _____

Criminal record check received: Yes ___ No ___

by signature of Principal/Designate: _____

Application Accepted Yes ___ No ___ Orientation session completed: Yes ___ No ___

Signature of Principal/Designate: _____ Date: ___/___/___